

# **ABES ENGINEERING COLLEGE, GHAZIABAD**

## **Office of Dean of Students Welfare**

Ref.No: ABES/DOSW/ 008/2009-10

Date :28<sup>th</sup> August, 2009

### **CIRCULAR**

#### **SUBJECT : PREVENTION OF RAGGING**

##### **To All Faculty Members :**

As you all are already aware that this time also, as in the past, not only the Government of India, but the Supreme Court has directed all the Educational Institutions to avoid “**RAGGING**” completely, which is a Criminal Offence.

In order to prevent “**RAGGING**” in the College/Hostel premises, we need your Co-operation & support as you all have been extending since last two years and hence, looking to this, various duties are being assigned to all, where, you are requested to put-in your full efforts with full sincerity to curb the Ragging completely and to have a congenial atmosphere in the campus and thus enhance the image of the college to its greater heights.

The details of the Duties are enclosed herewith on attached sheets.

It is expected from each individual that you shall be performing your duty(s) with full sincerity & zeal.

**Prof. (SSS Govil)**  
**DOSW**

- C.C. : 1. P.A. to Directorate Office for information please.  
2. REGISTRAR with a request to kindly circulate to all the Faculty Members and get it signed by an individual & return back the signed copy to the undersigned for record.  
3. Dean (Admn.)  
4. All HOD's with a request to kindly cooperate with the undersigned along with the Faculty Members of your department.

**Prof. (SSS Govil)**  
**DOSW**

## ABES ENGINEERING COLLEGE, GHAZIABAD

### General Information :

1. Prof. Dinesh, House Master (Hostels) shall be the overall Incharge for all the activities regarding Anti - Ragging in the Boy's Hostel .
2. Mrs. Sumati Gupta, Warden, alongwith Ms. Preeti Sharma, Mrs. Mahawar & Ms. Manju Singh, Asstt. Wardens, Girls Hostel shall look after the different Anti- Ragging activities in the Girls Hostel.
3. Sh. Prag Singhal, & Sh. Suneet Kr. Gupta, Wardens of Boys hostel will monitor Anti Ragging activities during LUNCH Time, Evening Hours i.e. between 5.00 PM to 7.00 PM and shall also see overall supervision with other Faculty Members on duty during Night Hours.
4. Faculty Members put on Night Duty shall avail the facility of stay in the Boy's Hostel with Evening-Tiffin, Dinner & next day morning Breakfast as complimentary. Besides, an honorarium of Rs.100/- for every duty shall also be paid to each individual, only after ascertaining that the duty had been performed, for the period assigned.

For this a Register is being maintained, where you are required to fill-up the necessary entries.

Further, the very next day you can take OFF officially (if so required), but you will have to make the arrangement of your classes for that day in advance and inform your respective HOD accordingly.

5. Persons on duty before and after college hours shall be paid an honorarium of Rs. 50/- for every duty to each individual, only after ascertaining that the duty had been performed, for the period assigned.
6. Please look for your Duties carefully, as your name may appear at more than one place.
7. Please do not make any remark on the duty chart. If you want to say something, it may be informed in writing to the undersigned, but , under very very special circumstances, otherwise such things are not accepted from the person(s) like you.
8. You are further requested not to make any change in duty. If so required under very emergent situations, you may do it at your end and inform in writing about the same with 'Date, Time & Place' of the change in duty duly signed by both, to the undersigned.
9. Those, who have been put on duty on Main Gate, Places before and after college hours and likewise, are supposed to make their entry in the register, kept on the main gate for the purpose.
10. If any incidence takes place, it may be sorted out at your end first or even otherwise, it may be informed to any member of the Anti-Ragging Squad.
11. The duties which are mentioned on the attached sheets shall start **w.e.f. 3<sup>rd</sup> September, 2009 till 18<sup>th</sup> September, 2009**

## DUTIES ASSIGNED

### A. DUTIES FOR INFRONT OF ACADEMIC BLOCKS, CANTEEN, WORKSHOP

S.No.	Name of Faculty	Duty Time	Place
1	Prof. C.L. Mittal Prof. B.G. Varshney	9.00 AM – 11.00 AM (All Working Days)	Academic Blocks, Canteen & Workshop
2	Prof. A.K. Sinha Prof. A.K. Tiwari	11.00 AM – 1.00 PM (All Working Days)	-DO-
3	Prof. M.K. Goel Prof. Rishal Singh	1.00 PM – 3.00 PM (All Working Days)	-DO-
4	Prof. S. N. Gupta Prof. Braham Prakash	3.00 PM – 5.00 PM (All Working Days)	-DO-
5	Prof. Rakesh Passi Prof. D.Nath	12.00 PM – 1.00 PM & 4.00 PM – 5.00 PM (All Working Days)	Play Grounds & Back side of the Main Building
6	Sh. Vivek Kr. Verma Sh. Purushotam Singh	5.00 PM – 7.00 PM (Monday)	-DO-
7	Sh. Navneet Kr. Mishra Sh. Yatin Kr. Agrawal	5.00 PM – 7.00 PM (Tuesday)	-DO-
8	Sh. Upendra Tiwari Sh. Devendra Kr. (MCA)	5.00 PM – 7.00 PM (Wednesday)	-DO-
9	Sh. Santosh Chaurasia Sh. Vineet Kr. Singh	5.00 PM – 7.00 PM (Thursday)	-DO-
10	Sh. Akhand V. S. Bhadauriya Sh. Vinod Kumar (ME)	5.00 PM – 7.00 PM (Friday)	-DO-
11	Sh. D.K. Gupta Sh. Sanjeev Kr. Saini	5.00 PM – 7.00 PM (Saturday)	-DO-

**Note :** It shall keep on repeating week wise for S.No. 6 to 11.

**B. GATE DUTIES (for all working days) :**

DAYS	Duty Hours (8.00-9.00 AM)	Duty Hours (5.00-6.00 PM)
Monday	Sh. Malik M. Anwar Sh. Vineet Kr. Singh	Sh. Anuranjan Mishra Sh. Bhaskar Gupta
Tuesday	Sh. Neeraj Kumar Sh. S.P. Dixit	Sh. Tarun Singh Bharti Sh. Rohit Rastogi
Wednesday	Sh. Arjun Kumar Sh. Amit Sinha	Sh. Subodh Kr. Sharma Sh. Vinesh Kumar
Thursday	Sh. Gopal Gupta Sh. Permindra Kumar (AS)	Sh. Rakesh Kumar (MCA) Sh. Uday Kr. Arun
Friday	Sh. Vinod Kr. (MCA) Sh. Devendra Kumar	Sh. Tarun Singh Bharti Sh. Umesh Sisodia
Saturday	Sh. Mradul Jain Sh. Tarun Kr. Sharma	Sh. Vinod Kumar (ME) Sh. Nitesh Pathak (MCA)

**Note :** It shall keep on repeating week wise.

**C. ARYABHATTA BLOCK DUTIES (For all Working Days) :**

Duty Hours : 9.00 AM – 1.00 PM		DUTY : 1.00 PM – 5.00 PM	
Name of Faculty	Place of Duty	Name of Faculty	Place of Duty
Ms. Meena Chauhan (C) Ms. Akansha Rastogi Ms. Meenakshi Awasthi Mrs. Sadhna Gaur	Basement & Ground floor	Sh. Manoj Singhal (C) Mrs. Anuradha Konidena Sh. Sandeep Sharma Mrs. Rachna Gupta	Basement & Ground Floor
Mrs. Ashoka Tripathi (C) Ms. Fatima Islam Mrs. Kanchan Singh Ms. Pratibha Kaushik	1 <sup>st</sup> & 2 <sup>nd</sup> Floor	Mrs. Rashmi Sharma (C) Ms. Amrita Jyoti Mrs. Madhu Khurana Ms. Kshma Agnihotri	1 <sup>st</sup> & 2 <sup>nd</sup> Floor
Ms. Nillu Chaudhary (C) Ms. Anamika Sharma Mrs. Mamta Gautam Dr. Kalpana Singh	3 <sup>rd</sup> Floor	Dr. Vaibhav Srivastava (C) Sh. R.R. Panda Ms. Arti Sahu Ms. Shradha Yadav	3 <sup>rd</sup> Floor

**D. BHABHA BLOCK DUTIES (For all Working Days) :**

Duty Hours : 9.00 AM – 1.00 PM		DUTY : 1.00 PM – 5.00 PM	
Name of Faculty	Duty Place	Name of Faculty	Duty Place
Ms. Taru Maheswari (C) Sh. Atul Kumar	1 <sup>st</sup> Floor	Sh. K.P. Jayant (C) Ms. Deepti Sinha	1 <sup>st</sup> Floor
Sh. Shishir Malhotra (C) Mrs. Isha Rajput	2 <sup>nd</sup> Floor	Sh. Amul Kr. Agarwal (C) Ms. Swati Jindal	2 <sup>nd</sup> Floor
Ms. Smiriti Kaliya (C) Sh. Manish	3 <sup>rd</sup> Floor	Sh. Amit Chaudhary (C) Ms. Mili Soni	3 <sup>rd</sup> Floor

**E. VISHWAKARMA BLOCK DUTIES (For all Working Days) :**

Duty Hours : 9.00 AM – 1.00 PM		DUTY : 1.00 PM – 5.00 PM	
Name of Faculty	Duty Place	Name of Faculty	Duty Place
Sh. D. K. Gupta (C) Sh. A.V.S. Bhadauriya	Ground Floor	Sh. Harsh Gupta (C) Sh. Ashish Malik	Ground Floor
Sh. Praveen Gautam (C) Ms. Gaganpreet Kaur	1 <sup>st</sup> Floor	Sh. K.V. Ojha (C) Sh. R.S. Raman	1 <sup>st</sup> Floor

C – Stands for Coordinator (for Table C to E), who has to coordinate the duties.

**F. BOY'S HOSTEL DUTIES**

**(For all Working Days including Sunday & Holidays) :**

7.00AM – 9.00 AM	12.00PM-1.00PM	5.00PM-7.00PM	7.00PM-10 PM
Sh. Alok Kr. Singh Sh. Nitesh Pathak	Sh. M.M. Anwar Sh. Parmendra Kr.	Sh. Gopal Gupta Sh. S.P. Dixit	Sh. Sanjay Mahawar Dr. Shashi Kr. Singh

**G. GIRL'S HOSTEL DUTIES**

**(For all Working Days including Sunday & Holidays) :**

7.00AM – 9.00 AM	12.00PM-1.00PM	5.00PM-7.00PM	7.00PM-10 PM
Ms. Mitu Maheshwari Ms. Parul Singhal	Ms. Achla Tyagi Ms. Shivangi Agrawal	Mrs. Anisha Singh Ms. Shubddha Gupta	Ms. Garima Bindal Ms. Preeti Sharma

**H. NIGHT DUTIES IN BOY'S HOSTEL**

**(Between 5.00 PM TO 9.00 AM Next Morning) :**

Dates		Name of Faculty Members
03.09.09	11.09.09	Sh. Amit Chaudhary Sh. Amit Agarwal
04.09.09	12.09.09	Sh. Vibhash Singh Sisodia Sh. Arjun Kumar
05.09.09	13.09.09	Sh. Sourabh Saxena Sh. Sateesh Kumar Awasthi
06.09.09	14.09.09	Sh. Rajesh Kumar Mourya Sh. Naveen Kumar Singh
07.09.09	15.09.09	Sh. Anmol Jain Sh. Gaurav Kansal
08.09.09	16.09.09	Sh. Ashwin Perti Sh. Pankaj Kumar Sharma
09.09.09	17.09.09	Sh. Puneet Goyal Sh. Amit Sinha
10.09.09	18.09.09	Sh. Surendra Kr. Pathak Sh. Subodh Kr. Sharma

## **I. DUTIES FOR WEDNESDAY AND FRIDAY BETWEEN 3:00 – 5:00 PM**

<b>Dates</b>	<b>Days</b>	<b>Name of Faculty Members</b>
09.09.09	Wednesday	Prof. Rakesh Kumar (EC) Ms. Swagitika Rath
16.09.09	Wednesday	Prof. H.O. Upadhyay Sh. Sunil Kr. Sharma
04.09.09	Friday	Prof. H.C. Mathur Prof. D. Pandey
11.09.09	Friday	Sh. Pradeep Sharma Dr. Nilu Chaudhary
18.09.09	Friday	Sh. PraveenTayal Ms. Akansha Rastogi

**NOTE :** The Anti-Ragging Squad (Disciplinary Committee) consisting of the following members are requested to be more vigilant all through the time (when they are free) at almost all the places in the campus, besides their individual duty (as assigned) :

1. Prof. Roop Narayan 9999889380
2. Prof. D. Nath 9811235575
3. Sh. Prag Singhal 9999889343
4. Sh. Suneet Kr. Gupta 9999147168
5. Sh. K. P. Jayant 9999909838
6. Sh. Manoj Singhal 9953320262
7. Dr. Vaibhav Srivastava 9818196090
8. Sh. R.V.S. Bhadauriya 9899752516
9. Sh. Upendra Kr. Tiwari 9899565694
10. Sh. M.M. Anwar 9312472537
11. Sh. Manish Saraswat 9990189022
12. Dr. Kalpana Singh 9310934761
13. Ms. Shraddha Gupta 9871692207
14. Mrs. Chhavi Singh 9811762905
15. Dr. Sunita Goyal 9999885513

**Prof. (S.S.S. Govil)**  
**DEAN (SW)**