ABES ENGINEERING COLLEGE, GHAZIABAD
Internal Quality Assurance Cell (IQAC)

Ref. No.: ABES/IQAC/M-1/2019-20   **Date: 05.09.2019**

Minutes of 1st IQAC meeting for the session 2019-20, held on 02.09.2019

The 1st meeting of IQAC for the session 2019-20, was held on 2nd of September, 2019 in the conference room, Bhabha block. The meeting was chaired by Prof. (Dr.) Vijay Anant Athavale, Chairman, IQAC.

The following members attended the meeting:

S. No.	Name	Designation	S. No.	Name	Designation
1	Dr. Vijay A. Athavale	Director (IQAC Chairman)	15	Mr. Vinod Kumar	Asst. Professor, MCA (IQAC Member)
2	Dr. Shailesh Tiwari	Dean Academics (IQAC Coordinator)	16	Mr. Manish Zadoo	Asso. Professor, ECE (Special Invitee)
3	Mr. Sachin Goel	Vice-President (IQAC Member)	17	Ms. Deepali Dev	Asst. Professor, IT (IQAC Member)
4	Ms. Nitika Jain	Registrar (Member	18	Ms. Gaganpreet Kaur	Asso. Professor, ME (IQAC Member)
5	Dr. R. K. Shukla	HoD, ME (Special Invitee)	19	Mr. Ayush Kumar	Asst. Professor, CE (IQAC Member)
6	Dr. Devendra Kumar	HoD, MCA (Special Invitee)	20	Mr. Sanjeev Erry	Head, CCPD (Special Invitee)
7	Mr. Amit Bajaj	HoD, CE (Special Invitee)	21	Dr. Nimisha	Asst. Professor, AS&H (IQAC Member)
8	Ms. Jaya Singh	HoD, AS&H (Special Invitee)	22	Dr. Abhijit Das	Prof., MBA (IQAC Member)
9	Dr. Amit Sinha	HoD, IT (Special Invitee)	23	Mr. Ankit Tayal	Asst. Professor, EN (IQAC Member)
10	Dr. Pankaj Sharma	HoD, CSE (Special Invitee)	24	Ms. Shruti Jha	Sr. Brand Representative, Moon Beverages (Member-Alumni)
11	Dr. Hemant Ahuja	HoD, EN (Special Invitee)	25	Ms. Surabhi Verma	B.Tech-III Year, EN (Member - Student)
12	Dr. R. K. Singhal	HoD MBA (Special Invitee)	26	Mr. Rajat Sikka	Head, Academic Relations, TCS (Member – Employer)
13	Dr. Sanjay Singh	HoD, ECE (Special Invitee)	27	Mr. Sanjay Kumar	Ex-DRDO (Member, Stake Holder-Parent)
14	Mr. Amit Kr. Agrawal	Asso. Professor, CSE (IQAC Member)			

Few members of IQAC could not attend the meeting due to their pre-occupancy in some other important work.

1. **Welcome address by the Chairman:** At the outset of the meeting, chairman of IQAC gave his welcome address. After the welcome address, the meeting started its business according to the agenda.

2. **Presentation by the IQAC Coordinator:** The IQAC coordinator gave a presentation about the reconstitution of IQAC committee, whereby the names of the members of the reconstituted IQAC committee were read out. It was decided that the list of SPOCs for IQAC would be renewed. All the HoDs were requested to resubmit the names of SPOCs at departmental level.

3. **Ratification of the minutes of 4th IQAC meeting (Session 2018-19) held on 30.04.2019:** The IQAC Coordinator briefed the members that 4th IQAC Meeting was held on dt. 30.04.2019 and the minutes of the meeting were circulated on dt. 24.05.2019. The amendments were corrected and the MoM was approved.

4. **Action taken report on the minutes of the meeting held on 30.04.2019:** The IQAC Coordinator briefed the members that necessary actions have been taken with respect to the decisions taken in IQAC meeting held on 30.04.2019.

5. **Quality Benchmarking:** Quality benchmarks for the session 2019-20 submitted by all the departments were approved.

6. **IQAC Audit:** It was decided that the next IQAC Audit for the similar quality parameters will be done in the month of November 2019. The detailed scheduled will be shared through mail.

7. **AQAR Submission:** The inputs about the AQAR were discussed and it was decided to submit the AQAR by the end of September. Before submission, the AQAR will be placed before the BoG for their recommendations and approval.

8. **Fit India Movement:** It was decided to start and promote a "Fit India" movement, as per the instructions of Ministry of HRD and AICTE. The "Fit India" movement would include physical fitness, yoga, psychological health etc. A Nodal Officer for the "Fit India" movement would be nominated by the College.

9. **Invited Agenda by the Departments:** IQAC coordinator had invited all departments to submit agenda, if any, for the IQAC meeting. The following agenda from ME and IT departments were received:

   - Agenda by ME: Establishment of a research committee and promotion of interdisciplinary research. As per this suggestion, it was decided that two students would be nominated from each department for carrying out interdisciplinary research projects. It was also suggested that for Project presentations made by students faculty members from other departments should also be invited. Interdisciplinary research projects are to be promoted.

   - Agenda by IT: The agenda was submitted regarding seed money for projects. It was discussed that grants for Seed money be sanctioned for projects. It was discussed that tha proposal will be submitted to the BoG for final approval.

10. **Swayam portal:** Prof. Vijay Athavale suggested that the faculty members may enroll for the ARPIT online programme on the Swayam portal for refresher courses. He also shared that no fee was payable for such courses. He further said that currently 40 such courses are available on the Swayam portal.

11. **Research and Development:** It was decided that all departments would have R & D cells and respective in-charge. IQAC Coordinator requested all members to identify the research areas for proposed projects and share the same with him.

The meeting ended with the vote of thanks by the IQAC Coordinator.

Dr. Shailesh Tiwari
IQAC Coordinator

CC:

1. *Director office*
2. *All HoDs and functional Heads*
3. *All members of IQAC*
4. *All Faculty members*