



Estd. 2000

ABES Engineering College, Ghaziabad

Form No. S-18
w.e.f.: July 2015
Revised on Jan. 2016

APPLICATION FOR REFUND/ADJUST OF EXCESS AMOUNT

The Registrar
ABES Engineering College
Ghaziabad

Date:

Sir/Madam,

I, _____, Admission No. _____,
S/D/o _____, Roll No. _____, Category _____, Mode of
Admission _____, permanent R/o _____

am student of B.Tech. CE/CS/EC/EEE/IT/ME)/MCA/MBA/M.Tech.(CSE/ECE/ME) and
studying in _____ semester as Regular/RE/Ex student in the session
_____.

Hosteller. Day Scholar

For the session _____, I have deposited an amount of Rs. _____
against Academic Fee / Hostel Fee for 1st /2nd /3rd & 4th Year by cash/Draft (self)/Draft from
Bank Loan / Other (If any) vide enclosed fee receipt(s) (Photocopy enclosed)

- (i) fee receipt no. _____ dtd. _____,
- (ii) fee receipt no. _____ dtd. _____
- (iii) fee receipt no. _____ dtd. _____

It is my request to kindly refund / adjust excess amount of Rs. _____.

Due to : (_____)

- 1) Bank Loan _____, amount paid excess in my A/F and H/F for 2nd Year in the
session _____.
- 2) Ex studentship- if paid earlier as regular for 1st /2nd /3rd & 4th year but due to fail status,
admitted as Ex in Year in the session _____.
- 3) Scholarship – amount received from scholarship even I have paid full fees.
- 4) Any other reason _____

I will be highly thankful to you.

(Signature of Student with date)
Mob. No.:

(Signature of office staff with date)
Name:
Application received on: