

**ATTENDANCE UNDERTAKING**

I, .....

S/o/D/o. Shri.....

Student of ..... (course, branch, year) at ABES-EC,

Ghaziabad, do solemnly undertake, for the session....., that

1. I have understood that as per the University norms, I am required to attain 100% attendance in each semester. However, in order to meet some contingencies which are unavoidable, 25% relaxation is given and I have to attain minimum 75% attendance to be eligible to take up all Internal examinations & Quizes/ Viva-voce etc. and end semester examinations conducted by University.
2. Since I shall be into the final year/semester of my course, I am required to take up or attend other career enhancement programs/ exams/projects/placement interviews along with regular classes. I have understood that to facilitate this, institute may relax my attendance requirement upto 60%. I have also clearly understood that to avail this relaxation, I need to obtain a written approval from the competent authority of ABES-EC for attending any event outside the class room.
3. In case I fail to comply with the norms as mentioned above, I will be fully responsible for any loss resulting due to my non-compliance/debarred from sessional Test/University examination.
4. I am signing this undertaking with my sound mind and under no pressure from anyone.

Date :

.....  
(Signature of student)  
Mob. No.....

I have read and understood the contents of undertaking signed by my ward as above.

Date :

.....  
(Signature of Parents/Guardian)  
Name :.....  
Mob. No.....  
Address.....  
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