

Instructions for all the students from University for Even Sem  
Exams  
(2017-18)

**Instructions To the students**

1. Check the examination schedule displayed on the University web site through circular daily (Semester and Branch wise, Date and shift wise). If there is any discrepancy then inform the University Immediately.
2. REACH the examination center 30 minutes before the commencement of examination.
3. BRING your admit card as well as the Institute/ College ID Card.
4. MUST sit as per seating plan displayed on the notice board of the examination center.
5. CHECK the number of pages (1-32) or any other kind of damage in your answer script, if found than change the answer script immediately before the commencement of examination.
6. CHECK the QUESTION PAPER for any kind of discrepancy e.g. Subject Code, Subject Name, and Questions of the Question Paper during first THIRTY MINUTES of the commencement of the exam, so that it can be provided IN TIME. After that NO corrections shall be entertained by the University.
7. DO NOT bring the materials like slips of papers/mobiles/digital diaries/ study material/ revision notes in the examination hall. THE MOBILES/DIGITAL DIARIES/ELECTRONIC WATCH AND ANY OTHER ELECTRONIC GADGET EXCEPT MEMORYLESS SCIENTIFIC CALCULATOR FOR SPECIFIC SUBJECTS SHALL BE CONSIDERED AS UFM CASE.
8. There will NOT be any excuse if you bring any such material in the examination hall given in (7).
9. MUST write the Roll No as well as bubble it properly on your answer script.
10. MUST write the subject code, subject name and subject ID on the answer script.
11. DO NOT write anything (except your ROLL NO at specified space) on Question paper WHICH CAN BE CONSIDERED AS UFM CASE.
12. Draw all the required drawing/ figure and graph by Pen in answer script.
13. DO NOT write Roll No., Mobile No., or any other remarks in the answer script that discloses the student's identity. Any such writing shall be treated as UFM case.
14. DO NOT damage / change the BAR CODES on the answer script.
15. After taking your seat, check thoroughly for any piece of paper or any other material around you and if found, report immediately to the invigilator BEFORE THE EXAM BEGINS.