

ABES ENGINEERING COLLEGE, GHAZIABAD

REFUND POLICY (2nd Year Onwards 2019-20)

Policy for refund of Academic, Hostel and Transport Fees in case of admission/hostel withdrawal from the courses as per the direction mentioned in Approval Process Hand Book of AICTE

1) Academic

Sl.No.	Status	Conditions	Refund Policy	Clause No.
01	PASS/FAIL	If not register for session	A/F and other charges (with security) must be refunded after deduction of Rs. 1000/- as processing charges.	4
		If register for session/ Join classes	<ul style="list-style-type: none"> - A/F and other charges must be refunded after proportionate deduction (Least count- 1 month & till the date application submitted) and Rs. 1000/- as processing charges. Security may also be refunded. - If student registered /joined but not paid anything against A/F & Other charges for the current session than security amount may be forfeited. 	5
02	DETAINED	Either detained in Odd or Even	No refund against academic fees and other charges , only security amount (if paid) will be refunded after deduction of Rs. 1000/- as processing charges.	6
03	EXPELLED/ TERMINATED	In case of any disciplinary act either Odd/Even	No refund against academic fees and other charges , only security amount will be refunded after deduction of Rs. 1000/- as processing charges. In case of financial Losses, Security may also be forfeited on recommendation of Disciplinary Committee. In addition, student may have to comply with punishment awarded (if any) either in terms of financial or academic.	7

2) Hostel

Sl. No	Conditions	Refund Policy	Clause No.
01	Student vacates Hostel before start of session.	Hostel charges (if paid) and security amount will be refunded after deducting Rs. 500/- as registration charges.	10
02	Student vacates Hostel after start of session	<ul style="list-style-type: none"> - Only Mess & Laundry Charges will be refunded for unutilized months. - H/S (if paid) may also be refunded after deducting Rs. 500/- as processing charges. 	11
03	Student vacates Hostel due to declared fail which announced late by University.	<ul style="list-style-type: none"> - Hostel Fee will be refunded after proportionate deduction (Least count-one month). - H/S (if paid) may also be refunded after deducting Rs. 500/- as processing charges. 	12

3) Common Refund conditions for all Students

Sl. No.	Conditions	Refund Policy	Clause No.
01	If student opts for Hostel accommodation in mid-session and later on withdraws.	<ul style="list-style-type: none"> - Hostel Fees be applicable from joining month. - If later on withdrawal, Mess & Laundry Charges will be refunded for unutilized months. - Security amount will be refunded after deducting Rs. 500/- as processing charges. 	13
02	Student vacates due to severe Medical reasons (Verified by Hostel In charge with supporting documents).	<ul style="list-style-type: none"> - Hostel fee will be refunded after on Pro-rata basis (Least count-one month). - Security amount will be refunded after deducting Rs. 500/- as processing charges. 	14
03	If student is expelled from hostel/terminated on any technical grounds such as college/University does not permit students to continue his course on account of any disciplinary action (in or out side hostel).	<ul style="list-style-type: none"> - Mess & Laundry Charges will be refunded for unutilized months. - H/S (if paid) may also be refunded after deducting Rs. 500/- as processing charges. <ul style="list-style-type: none"> - In case of financial Losses, Security may also be forfeited on recommendation of Disciplinary Committee. - Also student will have to comply with any punishment that is imposed either in terms of financial or academic. 	15

4) Transport

Sl.No	Conditions	Refund Policy	Clause No.
01	If student paid for bus facility and not availed for a single day	<ul style="list-style-type: none"> - If Student has not commuted through bus for a single day & apply for withdrawal within 15 days from the date of availing bus facility than transport charges will be refunded after deducting Rs.500/- as processing fee. 	16
02	If student availed bus facility and later on desires to discontinue availing the facility.	No transport amount will be refunded.	17